

## **Request for Proposals**

### **BC Fencing Association**

#### **2009/10 BCFA Provincial Tournaments**

##### **Introduction**

The BCFA is issuing a request for proposals (RFP) for a member club to host the BCFA provincial tournament in the 2010.

Interested clubs should respond to the BCFA in writing by September 31<sup>st</sup> 2009.

Responses should include:

##### **Club Name(s):**

##### **Proposed dates**

(Should not conflict with any other BCFA sanctioned tournament, and must be at least 45 days prior to the CSC)

##### **Proposed location**

Name the city and venue where tournament is proposed to be held

##### **Club experience**

List experience in hosting fencing tournaments over the past 3 years, including events held, numbers of fencers participating, locations used.

##### **Tournament description**

Describe how the tournament will be organized and managed

##### **Officiating**

Describe the number and qualification of referees and officials to be used in the tournament

##### **Relationship with BCFA**

Describe the proposed financial/working relationship with the BCFA

For example:

Hosting on behalf of the BCFA with all revenue going directly to club

Cost / revenue sharing arrangement (details to be determined)  
Other arrangement

**Relationship between clubs (if collaborative effort)**

The BCFA encourages collaboration between clubs.

**Process for evaluation**

All responses will be reviewed by the BCFA executive. Members of the BCFA with a conflict of interest, i.e. that are owners or board members of a club submitting a proposal, will be excluded from the review process.

The BCFA will select the club that, in its opinion, will be best able to host a successful provincial tournament.

Clubs will be notified of the final decision by October 31<sup>st</sup> 2009, at which point contractual discussions will be initiated with the successful club(s)